

## SCOPE OF SERVICES

Energia protects your interests throughout the Energy Performance Contracting Process – driving down construction costs, increasing your energy savings, and maximizing the overall benefit for your school district from the project.

Energia will provide the following engineering/consulting services to assist School Districts in identifying the scope and size of an Energy Performance Contract, selecting an Energy Services Company, preparing plans and specifications, and ensuring that construction complies with all federal, state and local regulations.

This arrangement gives you complete control of the Energy Performance Contract process from beginning to end, making sure that your needs and interests are protected.

- An **Energia Financial Assessment** of your facilities will be conducted which includes a utility review/audit, facility walk-through, and a written report of findings and recommendations. This survey will determine if an Energy Performance Contract is feasible and estimate the size and scope of work that can be performed.
- Energia will conduct the **Project Proposal Competition**, which includes preparing and issuing a custom *Request for Proposals (RFP)* to solicit the most qualified Energy Services Companies. Energia will ensure that the RFP attracts multiple competitive and qualified proposers and includes your preferred energy saving measures. Energia will then review the qualifications and experience of proposers, provide a detailed evaluation of the proposals, and assist you in selecting the best proposal.
- Energia will supervise the successful Energy Services Company (ESCO) in the preparation of their Comprehensive Energy Audit and the development of the **Final Scope and Savings Agreement**. Energia ensures the contract will produce the largest and most dependable energy savings, incorporating energy conservation/renewable energy measures that are most important to your district.
- Energia will assist you and your attorney in the preparation of the Final Scope and Savings Agreement (contract) to retain the Energy Services Company (ESCO). Energia will identify any and all terms and conditions in the Energy Services Company's contract that may be harmful to your district, and ensure that those areas are removed or adjusted, so your district's interests are protected and the savings guarantee is protected.
- Energia will review all necessary engineering plans, specifications, and applications for approval by all applicable agencies to ensure that all code, safety and operational requirements are addressed and that the project is completed safely and in compliance with your unique needs.
- Energia will advise you and/or your financial consultant on the appropriate financing terms through the Energy Services Company (ESCO), or other sources, that ensures no out-of-pocket project costs and no deficits throughout the term of the contract.

## SCOPE OF SERVICES – Cont'd

- Energia will provide construction administration services to ensure that the project is completed in accordance with approved plans and specifications and the contract.
- Energia will supervise Measurement and Verification (M&V) procedures and commissioning procedures to ensure that they are performed according to the contract and that the guaranteed savings will be realized.
- Energia will review and approve a final project acceptance certificate and assist you in assuring that all grants, aid, rebates and incentives have been applied for and received by the ESCO where applicable and required.
- Energia will, for a period of 3 years following substantial completion of the project, assist you in evaluating **Actual Savings Proven** by the Energy Performance Contract. This will include, where needed, discussions and meetings with the Energy Services Company and the review of Measurement and Verification (M&V) procedures and related calculations.
- Energia will offer your district access to our Career Exploration Program. This modular turn-key program allows select students to engage in the project as a real-world STEM learning opportunity. Program Director Dr. Chuck Russo, a former Superintendent, works with each district's team to customize the opportunity and ensure your student goals are met.
- To help enable the next generation of young women to pursue educational opportunities in science, technology, engineering, and math (STEM), Energia funds a \$5000 scholarship in each school district we support. The scholarship fund is directed by the school district and can be awarded to an individual young woman or multiple recipients show are interested in pursuing a STEM degree program or career.